## 2018 Southington Caravan Rules

The Mid-State Association recently made some changes to the Southington Caravan Format. These changes, hopefully, will make the tour run smoother with less confusion.

These changes will take effect with the March 1, 2018 Tour.

- Caravan will be scheduled on the first and third Thursdays of the Month. Caravan will run with a minimum of 4 properties and a maximum of 8. No changes will be made once the schedule has been sent out. It is the responsibility of the submitter to verify receipt by the Mid-State Office. (Just drop us an email or call and make sure we got it. Fax confirmations are not sufficient)
- Schedule will be sent out via email and fax on the Friday prior to the tour. Schedule will no longer have a time assigned to a property but houses will be listed in order of showing. All Caravan participants are asked to meet at the first property. Refreshments may be provided. Each listing agent on tour are asked to hand out listing sheets for their properties. A feedback form will also be provided for all properties to each participant.
- At the conclusion of the first house, all participants will travel to the second house and continue on through out the tour. No need for listing agents to leave tour to get their listing open and ready.
- At the conclusion of the tour, all feed back forms should be filled out and handed back to the listing agent for each house.
- Commercial properties are not allowed on Caravan Tour.
- MLS numbers are required for all properties on tour.
- Payment is required for all properties submitted. If payment is not received, no other properties will be accepted for tour unless all fees are paid.
- Southington Caravan is postponed to the following week if there is a delayed opening or school is closed in Southington. No additions will be accepted for a postponed tour.

• All changes MUST be received by 12 noon on the day before the Caravan. Any changes received after that time, it is the responsibility of the listing agent to inform caravan participants of the change.